Box Canyon Surgery Center

Policy Name:	**PATIENT SAFETY PROGRAM**
Section:	Risk Management
Policy #:	VI.5.6
Purpose	To establish protocol for reportable incident.

Approved Date	Reviewed Date	Revised Date
2/ 3/ 09	2/ 21/ 23	

POLICY:

Box Canyon Surgery Center has a responsibility to report adverse events, incidents and medical errors to the Nevada Department of Health. All employees, and credentialed physicians, and volunteers have a responsibility to report any untoward event to the risk manager.

Definitions:

Adverse Drug Reaction: An adverse drug reaction (ADR) is any unintended response to a drug, which includes prescription, non-prescription, biological and herbal drug products.

Medical Error/Adverse Event: An untoward, undesirable, and usually unanticipated event, such as death of a patient, an employee, or a visitor in a health care organization. Incidents such as patient falls or improper administration of medications are also considered adverse events even if there is no permanent effect on the patient.

Untoward Event: Any event that deviates from the expected outcome of the procedure, medication, treatment or care of a patient.

Process for reporting internal medical error, adverse event and reportable event: Any untoward event is reported to the Risk Manager within the shift that the incident occurred.

Consequences for failing to report events in accordance with center's policy could mean termination.

Record Retention: See Risk Management Program

Process for Root Cause Analysis: See Root Cause Analysis policy in Risk Management policies.

The process for communicating action plans and feedback to staff: See protocol in Risk Management Plan under education.

Education of patient safety program: See education in Risk Management Plan.

Risk Manager Responsibility:

Coordinating all patient safety activities

Facilitating assessment and appropriate response to reported events.

Monitoring root cause analysis and resulting action plans.

Serves as liaison among center's departments and committees to ensure facility wide integration of the patient safety program.