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DEPARTMENT OF HUMAN SERVICES



NEVADA DIVISION of PUBLIC
and BEHAVIORAL HEALTH



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FOOD FOR PEOPLE NOT LANDFILLS (FFPNL) SUBCOMMITTEE

Date: July 1, 2025

(Draft) Meeting Minutes

Location: Microsoft Teams meeting

Type of meeting: Regular meeting

Attendance:

Members present:

- Brian Rice
- Elyse Monroy-Marsala
- Kim Vandenhazel
- Marina Gonzalez
- Sarah Gotcher
- Sue Kurland

Members absent:

- Patricia Hoppe
- Pamela Zamora-Mayne
- Shannon Call

Staff:

- Lori Taylor (Interim Chair)
- Other attendees asked to sign in via meeting chat, attached as Exhibit A.

1. Call to Order:

Time the meeting was called to order: 1:06 P.M.

Name of the presiding interim officer: Lori Taylor

2. Public Comment:

No public comment was made. Public comment was closed.

3. Introduction and history of the Food for People, Not Landfills (FFPNL) Subcommittee.

Interim Chair Lori Taylor clarified that the FFPNL is an unfunded mandate through [NRS 232.4969](#) that was inactive since 2019. The FFPNL subcommittee established goals for the program that aimed to create an official seal, establishing regulations. The FFPNL meetings are set to be 2 weeks prior to the Council on Food Security (CFS) meetings and will be discussed at the next CFS meeting. Lori Taylor encouraged others that would be interested in the history and information of FFPNL published by Three Square to give it a read. In 2020 and 2021, a donor toolkit was created along with a Scope of Work which can be discussed in the next meeting. Elyse Monroy inquired about the purpose of a scope of work. Lori Taylor explained the scope of work's purpose would be to help make the program more established and identify funding for better preparedness in the case they receive any funding.

4. Discussion and Possible Action on FFPNL Chair

Interim Chair Lori invited any of the council members to nominate anyone that would fulfill the role of chair. Lori Taylor explained the subcommittee can meet with the minimum requirement of having a quarterly meeting occurrence along with the opportunity of adding additional meetings. Lori Taylor also clarified that administrative support would be provided by The Office of Food Security and Division of Public and Behavioral Health. It was noted that there are still vacant positions open and could be discussed in Agenda Item #7. Anyone that may be interested in the positions that are open may contact Rory Fuller.

In Agenda item 6 motion was approved to reopen agenda item 4 for subcommittee introductions and discussion on chair appointment. Board members requested introductions to staff as follows:

Brian Rice – Vice President of Operations at Three Square Food Bank

Elyse Monroy inquired about the type of engagement Three Square provides for food rescue efforts. Brian indicated Three Square has two types of rescue efforts that involve retail or non-retail, otherwise known as the food industry. Any place that anyone can walk into and purchase food, that could be a restaurant or some other food outlet. There is a rescue manager and rescue officer that are either establishing accounts with new donors or maintaining relationships with existing donors. Some instances call for the usage of company provided drivers or working with the network of 153 partners, 50 of those who are rescuing food are self-reliant in every case that food is collected from a retail outlet goes directly out to a partner for distribution, avoiding return to the warehouse. The second effort involves food industry rescue that goes through growers through manufacturers and distribution partners. Rescue efforts include rescues from hotel properties within Southern Nevada and conventions.

Elise Monroy – Community Food Pantry

Community Food Pantry, located in Northern Nevada, operates out of a church and manages 2 programs. The pantry operates a fixed program and a mobile program. The mobile program is primarily used for seniors living in weekly motels and senior living facilities. Between the two programs, 85,000 people were fed. Currently the pantry sees 150 new households per month. Food Bank of Northern Nevada assists Community Food Pantry in food rescues by providing a refrigerated van to assist in pick-ups with two local grocery stores.

Kim Vandenhazel – Dining Room Director

The main campus in Washoe County in Reno provides approximately 1,400 meals daily. The program also has a personal driver that visits grocery stores Monday to Friday to pick up donated

products. The organization receives donations from a couple partners separate from grocery stores, local wholesalers such as a pastry business, and occasional donations from restaurants with the intention to expand that.

Marina Gonzalez – Helping Hands of Vegas Valley

Pounds of food distributed up till the end of May was over 1,000,000 pounds. Volunteers from Three Square assist in the pick-up food rescue process.

Sarah Gotcher – Food Donation Coordinator at Food Bank of Northern Nevada

Food Bank of Northern Nevada services 92,000 square miles, over 200 grocery stores are serviced and 100% agency enabled. Pantries are picked up from the store then immediately distributed to the community to immediately provide the freshest food. In FFY24, 6.1 million pounds of food was distributed through retail rescue, which included manufacturers and distributors. In FFY26, efforts will include rescuing food from cultural markets that aren't typically accessible from national banner stores (i.e. Walmart, Safeway, etc.).

Sue Kurland – Vice President of Food Service at Catholic Charities of Southern Nevada

Catholic Charities has a food pantry and service meals to the community as well has runs a Meals on Wheels program. Three Square has assisted in running fresh rescue delivery for CCSN four days a week. Food is rescued from banquets, casinos, local businesses and community donations. Last fiscal year they distributed 2,000 pounds of food in the pantry and rescued over 750,000 pounds.

Patricia Hoppe – Administrator for Nevada Department of Agriculture

Pamela Zamora – Reno Glenning Project

Shannon Call – Program Officer with University of Nevada, Reno extension

Decision-Motion by Lori Taylor to appoint a chair was denied and deferred until January 2026. Lori Taylor will continue to be the interim chair until the appointment occurs.

5. Information only on the FFPNL 2024 Annual Report

The Annual Report is due to Legislative Council Bureau (LCB) by January 31st annually. The Council on Food Security (CFS) is responsible for reviewing the FFPNL report and would like the subcommittee to be in collaboration. The current draft will be due to CFS in the October meeting and presented to this board as well. Timeframes of the report's content are based on the calendar year. Approval of the report must occur at the Oct meetings to ensure timely manners' submission to LCB.

Decision-No motion to consider, information only.

6. Discussion and Possible Action regarding FFPNL Goals

Based on previous work, the subcommittee needs to establish goals, approve a program seal, finalize a food recovery toolkit, determine the duration of meetings, develop financial plan to identify and apply for funding opportunities.

- Current meetings are set two weeks prior to CFS's meetings.

- In 2020 and 2021, Program Seals was created, and this board will review at the October 2025 meeting.
- The Food Recovery Toolkit criteria previously developed, and it touched on potentially establishing a purpose that contains a visual of food donation process.

The subcommittee talking points:

1. Identifying the purpose, outlining the target stream of donors, home food, retail, grown food, how to start the donation process and who to donate to.
2. Food donations regulations and safety actions on categories, best practices.
3. Perishable prepared food, non-prepared food and non-perishable food.
4. Preparing options for frequently asked questions.
5. Resources.
6. Partner rectory including key partners at the end of food donation category sections.
7. Glossary for the toolkit.
8. Differentiate between donor organization (types)
9. List of primary receiving organizations for donors, considerations of donors and receivers' ability to track donation data, take certain types of products, delivery pick up or transportation, and demonstrates stability with passion on food recovery efforts.
10. Determine if credentials are needed for the level of donations.

Interim Chair Lori Taylor discussed the quote from KPS3 on helping with these talking points and reviewed their Scope of Work. Highlights from this discussion are as follows:

- Social media marketing, social campaigns, helping designing reels, and research.
- 2024 food waste is between 30% to 40% and food waste was the third largest component of Nevada's organic material waste.
- Legislation mandates permitted an increase in the amount of food diverted from landfills.
- Environmental Protection Agency (EPA) would contribute several alternatives for food recovery, source reduction, feeding hungry people feeding the animal and industrial uses, composting and landfill.
- KPS3 can assist with the discovery and strategies guiding the principles of media plans, social media strategies, some visual identity, potential website exposure and ongoing reporting, PR and outreach.
 - See Attachment for Item 6 for the breakdown of budget information and more details on deliverables discussed.
- Interim Chair Lori Taylor clarifies there is a need for help with reestablishing a toolkit, program seal, reestablish the FFPNL program along with oversight on the Council on Food Security, and reducing food waste throughout Nevada.

Decision- No decision was made on this agenda item. However, a motion was made and passed to reopen agenda item 4 for introductions and appointment of the chair.

7. Discussion and Possible Action for Vacant Seats

Currently there are Five (5) vacant positions.

1. North Gaming Industry
2. South Gaming Industry
3. Retail and Grocery
4. Representative from an organization that does farmers markets buyback and/or Food and Rescue for Agricultural Procedures

5. A representative from food services.

Decision- Motion was made to create and submit a Requestion for Information (RFI) for solicitation to fill vacant positions. Brian first and Elyse seconded the motion. Motion was carried.

8. Discussion and Possible Action on Future 2025 and 2026 FFPNL Meeting Dates

Next meeting date was determined as September 30, 2025.

Elyse Monroy inquired about the contents of the agenda for the September 30th meeting. The future would reference agenda item 6.

Decision-Motion to approve the next meeting date. Marina Gonzalez first approved the motion and Brian Rice seconded the motion. Motion carried.

9. Public Comment:

Second Public Comment Period:

No public comments were made during the second period. Public comment was closed.

10. Adjournment:

Interim Chair Lori Taylor motioned to close adjournment. Elyse first approved motion and Marina seconded. Motion carried unanimously.

The meeting was adjourned at 2:30 PM.

Next Meeting:

Regular Meeting:

Date: September 30, 2025

Time: 1:00 P.M.

Location: Teams

Attachments:

Meeting agenda and packet (posted online and at physical locations in accordance with Open Meeting Law).

*Minutes prepared by **Anais Infante** using the following reference:

Robert, H. (2020). *Robert's rules of order: Newly revised (12th ed.)*. Da Capo Press.

FOOD FOR PEOPLE NOT LANDFILL (FFPNL) SUBCOMMITTEE

Date: July 1, 2025

Location: Virtual via Microsoft Teams

Exhibit A: Others present that signed in via meeting chat.

Sarah Rogers, DPBH
Alexis Hogan, DPBH
Dillon Winkelman, DPBH
Michelle Harden, DPBH
Bryan Davis, DPBH
Debbie Hernandez, DPBH
Troy Lovick, DPBH
Tammera Brower, DPBH
Taylor Moseley, DBPH
Mona Shokrani, DPBH
John Welch, DPBH
Roxana Cambara-Glowski, DPBH
Kim Vandenhazel Dining Room Director St. Vincent's Dining Room Catholic Charities of Northern Nevada
Lori Lutu, ADSD
Vickie Ives, DPBH